



BENCHMARK VISA SERVICES

United Kingdom short term Visa Checklist

- **Visa Application Form**
 - Fully completed online application form (VAF1A) on the official UK government website.
- **Passport Photos**
 - One recent passport-sized color photograph (45mm x 35mm), adhering to UKVI photo requirements.
- **Passport**
 - Valid for at least six months beyond the date of entry into the UK.
 - At least one blank page for the visa endorsement.
 - Copies of previous visas, if applicable.
- **Cover Letter**
 - Explaining the purpose of the visit, travel itinerary, and details of the stay.
- **Flight Itinerary**
 - Confirmed round trip reservation or flight itinerary with dates and flight numbers specifying entry and exit from the UK.
- **Proof of Accommodation**
 - Hotel bookings, rental agreement, or an invitation letter from a host in the UK if staying with friends or relatives.
- **Travel Health Insurance**
 - Coverage that includes medical expenses during the stay in the UK (optional but recommended).
- **Proof of Financial Means**
 - Recent bank statements (last three to six months).
 - Proof of sponsorship, if applicable.
 - Salary slips (if employed) or evidence of income.



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Additional Requirements (Based on Applicant's Status):

For Employed Applicants:

4. **Employment Verification**
 - **Employment contract, or employer's letter of no objection (NOC) confirming the applicant's leave.**
5. **Income Tax Return (ITR) or Form 16**

For Self-Employed Applicants:

6. **Business Registration Certificate**
7. **Company's Bank Statements (last three to six months)**
8. **Income Tax Return (ITR)**

Specific Purpose-Based Requirements:

For Tourism:

1. **Detailed Itinerary**
 - **Including the purpose of visit, places to be visited, and duration of stay.**
